



**Indian Knowledge Systems Division
Ministry of Education, Govt. of India.
NIEPA, Sri Aurobindo Marg, NCERT Campus,
Katwaria Sarai, New Delhi, Delhi 110016.**

Website: www.iksindia.org

Tel: 011-29581723/1004

IKS Support for Existing IKS Centres under the IKS Interdisciplinary Research Scheme – Sanction Letter

F.No. 2-105/ IKS Research Center-05 /2025-26/ 391

Dated: 30-10-2025

To

The Drawing and Disbursing Officer,
NIEPA, Sri Aurobindo Marg, NCERT Campus,
Katwaria Sarai, New Delhi, Delhi 110016.

Sub: Release of a sum of ₹ 4,25,000/- (Rupees Four Lakh Twenty-Five Thousand Only) being the **Grant-in-Aid** under Bhartiya Gyan Samposhan Gaveshanam Kendram IKS Support for Existing IKS Centres under the IKS Interdisciplinary Research Scheme for the current Financial Year **2025-2026** reg.

Sir/Madam,

This is to convey the sanction of the Council for payment of ₹ 4,25,000/- (Rupees Four Lakh Twenty-Five Thousand Only) as the 1st installment out of the total approved grant-in-aid of ₹ 5,00,000/- (Rupees Five Lakh Only) to Dr. Babasaheb Ambedkar Open University, Ahmedabad for the **IKS Support for Existing IKS Centres under the IKS Interdisciplinary Research Scheme**.

| | |
|-----------------------------------------------------------|---------------------------------------------------------------------------------|
| Name of the Institution | Dr. Babasaheb Ambedkar Open University, Ahmedabad |
| Permanent ID/ Unique Code | - |
| Institute Type | Government |
| Name of the Principle Investigator | Prof. Ami Upadhyay |
| Name of the Co-Principle Investigator(s) | Mrs. Rima Upadhyay, Mr. Shyam Patel |
| Title of the Project | Centre for Indian Culinary and Performing Arts |
| Duration of the Grant | 2 Years |
| Ref of Policy File Number | F.No. 2-105/ IKS Research Center-05 /2025-26/ 391 |
| Sanctioned Amount | ₹ 5,00,000/- (Rupees Five Lakh Only) |
| Budget Heads | - |
| Salaries | No salaries for PI/ CoPI |
| Supplies/ Equipment | Equipment purchases >₹ 50,000/- only with the prior approval from IKS Division. |
| Education/ Mentoring/ Outreach | Expenditure will be incurred only for IKS related Event/Activities |
| Travel | - |
| Contingencies | ₹ 25,000/- (Rupees Twenty-Five Thousand Only) |
| Overhead | ₹ 0/- |
| Grant to be released as 1 st Installment (85%) | ₹ 4,25,000/- (Rupees Four Lakh Twenty-Five Thousand Only) |
| Grant to be released as 2 nd Installment (15%) | ₹ 75,000/- (Rupees Seventy-Five Thousand Only) |

1. The amount of the Grant shall be drawn by the Registrar, NIEPA on the Grant-in-Aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the Institute through RTGS.
2. This Grant-in-Aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.
3. The sanctioned amount is debitable to the **Plan Head 1.01.2 of IKS Support for Existing IKS Centres under the IKS Interdisciplinary Research Scheme** and is valid for payment during the Financial Year **2025-26**.

The instructions/guidelines to be followed by University/Institution

I. Release of funds and maintenance of accounts:

a. The Principal/ Head of the institute and the PI of the project are requested to verify the correctness of the under mentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:

| Institute P.VN No. | Bank Name | Bank Branch Name | Bank Branch Address | Account Holder Name | Account Type | Account Number | IFSC Code |
|--------------------|-------------|-------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------|--------------|----------------|-------------|
| AABFD2922P | Canara Bank | 6484-Ahmedabad Gota 382481 | GF, Vandematram Cross Wind, Vandematram Road, Gota, Ahmedabad, Gujarat- 382481 | Dr. Babasaheb Ambedkar Open University Ahmedabad Gujarat | Saving | 110270943418 | CNRB0006484 |

In case of any omission the same should be reported to IKS Division of Ministry of Education immediately.

b. The Institute shall strictly follow the provisions laid down in the scheme document and sanction order F.No. 22-105/ IKS Research Center-05/2025-26/21 issued by this office. All correspondences related to the project must contain this number along with year of sanction of the project; failing which correspondence will not be entertained.

c. Funds covered by this grant shall be kept separately and would not be mixed up with other funds.

d. The funds will be released in the name of the implementing institute only.

e. The grant does not allow any provision for construction of any building or acquiring vehicles, establishment of new research laboratories, Office Furniture, etc.

f. Funding cannot be transferred to other institutions without the prior approval of IKS Division of Ministry of Education.

g. The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure (list enclosed).

h. Any expenditure above the sanctioned amount of grant is to be incurred from Institute's own funds.

i. The awardee organization shall not charge overheads more than 5% of the total sanctioned budget on this project and will provide all the administrative support for completion of the project.

j. The accounts of the institute will be open for check by the Council or Controller & Auditor General of India or any other officer designated by them.

II. Disbursement of funds to institutions:

a. The date of release of the grant by IKS Division of Ministry of Education shall be taken as the date of commencement of the project.

b. The sanctioned amount will be released in two installments. The final installment will be released only after submission of the Utilization Certificate (UC), Statement of Expenditure, annual progress report and satisfactory report during the midterm review by the External Committee of the IKS Division of Ministry of Education.

III. Submission of documents by university/institution:

a. The following mandatory relevant documents are required to be submitted by the university/institution within one month of the completion of the program: -

(i) The **Annual Progress Report (APR)** will be conducted in the year to assess the progress of the IKS Research/ Centre Projects in relation to the outputs and outcomes proposed by the PI in the project proposals.

(ii) The **Utilization Certificate (UC)** supported by Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the IKS Division of Ministry of Education immediately at the end of every Financial Year. It should contain the head-wise break up of expenditure made from the grant-in-aid provided by the Council. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address.

(iii) **Project Completion Report (PCR)** in the prescribed format, along with the on completion of the project, PI through the Institute should send the following documents to IKS Division for final settlement of accounts.

- Final copy of the Project Completion Report (PCR) in the prescribed format only.
- Audited Utilization Certificate, Payment & Receipt and Statement of Expenditure certified by a Competent Authority.
- Any un-spent balance out of the amount sanctioned must be surrendered to the IKS Division through a crossed Cheque/ Demand Draft drawn in favour of Registrar, NIEPA.

b. A Project Completion Report indicating the activities undertaken, outputs from the IKS Support for Existing IKS Centres under the IKS Interdisciplinary Research Scheme including progress with respect to the objectives proposed in the project, publications, books, conference proceedings and other scholarly outputs, patents filed/issued, number of students benefited, laboratory works, photographs of students, is to be submitted.

IV. General Instructions

- a. The duration of the project is to be calculated from the date of release of grant. It may be ensured that the project is completed within the stipulated time. If the project is not completed in time due to extraordinary circumstances, a no-cost extension may be provided for up to a maximum of one year may be provided if the PI submits a strong justification that is acceptable to the IKS Division.
- b. If project is not started within six months of the issuance of this Offer Letter, the released amount, along with interest accrued thereon, has to be returned to IKS Division of Ministry of Education, by way of a NEFT/RTGS or demand draft in favor of Registrar, NIEPA, New Delhi.
- c. Any unavoidable circumstantial change in the project with respect to name of Project Coordinator for the IKS Support for Existing IKS Centres under the IKS Interdisciplinary Research Scheme would mandatorily require prior approval of the IKS Division of Ministry of Education. All such requests should be addressed to IKS Division of Ministry of Education in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favor of the beneficiary institution shall be refunded immediately to the IKS Division of Ministry of Education. Kindly mention the file number in your future correspondence.
- d. The grantee shall maintain an audited record of assets acquired wholly or substantially out of the Grant-in-Aid and a register of assets shall be maintained by the Institute in the prescribed form as per the GFR.
- e. All the equipment procured through the project should be super scribed with IKS Division of Ministry of Education project file number.
- f. The assets acquired wholly or substantially out of IKS Division of Ministry of Education grant shall not be disposed or encumbered or utilized for the purpose other than those for which the Grant was given without proper sanction of the IKS Division of Ministry of Education and should at any time the institution cease to function, such assets shall revert to the IKS Division of Ministry of Education.
- g. GoI GFR rules should be followed during utilization of grant.
- h. If PI to whom a grant for a Project has been sanctioned wishes to leave the Organisation where the Project is based, PI will inform IKS Division of the same and after a prior approval from IKS Division, PI can carry forward the research project.
- i. IKS Division of Ministry of Education reserves the right to terminate the Project at any stage if it is convinced that the grant has not been properly utilised or satisfactory progress is not being made.
- j. All the procurement should be as per procedure laid down in GFR.
- k. The IKS Division of Ministry of Education retains the full copyright for all materials produced by projects. This allows the Division to freely use, distribute, modify, and publish these materials for any purpose deemed beneficial to its mission. No additional royalties will be paid for such use.

V. List of Equipment approved: Name of Equipment

| List of Equipment | | | |
|-------------------|----|----|----|
| 1. | -- | -- | -- |
| 2. | -- | -- | -- |



Prof. Ganti S. Murthy
National Coordinator,
IKS Division, MoE,
Govt. of India.

Copy forwarded for information and necessary action to:

1. Name of the PI, Institute & Address.

To,

Name: Prof. Ami Upadhyay

Institution: Dr. Babasaheb Ambedkar Open University,
Jyotirmay Parivar Dr Babasaheb Ambedkar Open University
Marg, S. G. Highway Chharodi, Ahmedabad- 382481